



Conversions from Paint Shop Pro X

Before you even begin your designs, it is important that you open the correct type of document when using Paint Shop Pro. When you open a new file, a New Image window will appear. Make sure to enter the correct document size (i.e. 8.5x11 in, 12x12 in, or 8x8 in). Then make sure to set the Resolution at 300 pixels/inch and select a Raster Background. (You may choose a Vector Background if you would like, but in that case you will need to rasterize your page images before you can convert to PDF.)

Converting a Paint Shop Pro file type to PDF

1. Make sure that your Paint Shop Pro file is open and that it has been saved.
2. Then under the **File** menu, select **Print...** A Print window will appear.
3. Locate the **Printer...** button at the top-right of the window and click on it.
4. Using the **Name** drop-down list, select **Adobe PDF** as your printer.
5. Select Properties. Under the **Default Settings** drop-down list, select **High Quality Print**. Under the **Adobe PDF Security** drop-down list, select **None**. Under the **Adobe PDF Output Folder** drop-down list, select **Prompt for Adobe PDF filename**. Under the **Adobe PDF Page Size**, select the size of your image. If you do not see your size, use the **Add** button next to the drop-down list to add your image size.
6. Under the **Adobe PDF Page Size** drop-down list, Select the **Paper Quality** tab, then **Advanced**. Under Paper Size, select the paper size that equals your image size. If you do not see your size (12 X 12, 8 X 8, for example), you must create this size in the **Postscript Custom Page Size** in the drop-down list.
7. Click OK until you are back to the **Print** window.
8. The **Placement** tab should be selected. Under **Number of copies** enter **1**. Under **Orientation** select **Portrait**.
9. Verify that the **Width** and **Height** are correct, depending on the book size you have chosen, and that the **Scale** is set at **100%**. Select **Center on page**.
10. Under the **Options** tab, verify that **Color** is selected under **Print output**.
11. Make sure that NONE of the boxes are selected. If, however, you would like to see the result of your PDF conversion, you may select the **View Adobe PDF Results** box.



12. Select the **Paper/Quality** tab. Under the **Paper Source** scroll-down menu, select **Automatically Select**. Select **Color**.
13. Select the **Layout** tab. Select **Portrait**. Click **OK**.
14. You will be back at the first print window. Click **Print**.
15. A **Save PDF File As** window will appear. Under the **Save in** scroll-down menu, navigate to the folder that you would like to save your new PDF file in and select it. At the bottom of the window, find the option, **File name**. Enter the name of your page image file here, ex. 005camping.pdf. Then, from the scroll-down menu, **Save as type**, select **Adobe PDF**. Click **Save**.
16. If acceptable, save to a CD or DVD and send in with your order form.

The newly created PDF should appear if you selected the **View Adobe PDF Results** box. Or you can find it in the folder that you chose to save it in during step 15.